

**SUNA AND İNAN KIRAÇ FOUNDATION
DATA SUBJECT APPLICATION FORM**

1. Application Method

You can submit your requests within the scope of your rights listed in Article 11 of the Personal Data Protection Law No. 6698 (“**Law**”) to Suna and Inan Kiraç Foundation (“**Foundation**”) by using [this form](#) and through one of the methods described below, in accordance with Article 13 of the Law and Article 5 of the Communiqué on the Principles and Procedures for the Request to Data Controller.

	APPLICATION METHOD	APPLICATION ADDRESS	INFORMATION TO BE PROVIDED IN THE APPLICATION
In Writing	Personally with a wet signature or Through notary	Asmalı Mescit, Meşrutiyet Cd. No:47, 34430 Beyoğlu/Istanbul	Please ensure that the envelope/notice clearly states “Request for Information within the Scope of the Personal Data Protection Law”
Registered Electronic Mail (KEP)	Via the Foundation’s registered electronic mail (KEP) address	sunaveinankiracvakfi@hs02.kep.tr	Please ensure that the subject field of the email states “Request for Information within the Scope of the Personal Data Protection Law”
With the Email Address Registered in Our System	Using the email address registered in our Foundation’s system	bilgi@iae.org.tr	Please ensure that the subject field of the email states “Request for Information within the Scope of the Personal Data Protection Law”
With An Email Address Not Registered in Our System	Using an email address not registered in our Foundation’s system, with a mobile signature/e-signature	bilgi@iae.org.tr	Please ensure that the subject field of the email states “Request for Information within the Scope of the Personal Data Protection Law”

2. Your Identity and Contact Information

Please fill in the following fields so that we can contact you and verify your identity.

Full Name	:	
Republic of Türkiye ID / Passport Number or ID Number for Citizens of Other Countries	:	
Notification Address / Workplace Address	:	
Mobile Phone	:	
Phone	:	
Fax	:	
Email	:	

3. Your Relationship with the Foundation

Your Relationship with the Foundation	:	Customer	<input type="checkbox"/>	Former Employee:	<input type="checkbox"/>
	:	Employee:	<input type="checkbox"/>	Other:	<input type="checkbox"/>

4. Subject of the Request

Please clearly state your request regarding your personal data. Relevant information and documents should be attached to the application.

5. Choose the Response Delivery Method

I want the response to be sent to the postal address I provided in section 2.

I want the response to be sent to the email address I provided in section 2.

I want the response to be sent to the fax number I provided in section 2.

I hereby request that my application to the Foundation, made in accordance with the requests I have made under Article 13 of the Law, be evaluated and the result of my application be notified to me.

I declare and undertake that the information and documents I have provided in this application are correct and up-to-date, that the Foundation may request additional information to conclude my application, and that I may be asked to pay an additional fee according to the tariff determined by the Personal Data Protection Board if the process requires additional costs.

Data Subject

Full Name :

Application Date :

Signature :